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SPRING Term 2020

The Governing Board of Daresbury Primary School

**Minutes of the Full Governing Board Meeting held on Thursday,
27 February 2020 at 17.30 at the school.**

Meeting commenced 17.31

Composition of Governing Board:

Name	Category of Governor	Date of end of tenure	Designated Role
Present:			
Mr M Pocock	Trust	31 August 2020	Chair of Governors, Arts, Safer Recruitment Trained
Mrs J Grimes	Trust	31 August 2020	Literacy
Mr M Sherwin	Trust	26 March 2023	Vice Chair, Training and Support, ICT, Mathematics
Mrs A Windridge	Trust	31 August 2020	SEND, Science
Mr J Paget	Parent	22 February 2021	Pupil Premium
Mrs S Stewart	Staff	10 July 2022	
Mrs K Zuger	Staff	31 August 2020	SRE, Safer recruitment trained
Apologies:			
Mr P Mackenzie	Parent	2 May 2023	
Mrs E Robinson	Trust	30 June 2023	
Mrs H Watts	Trust	31 August 2020	Children and Young People in Care, Child Protection and Safeguarding, Anti-Bullying champion, Educational visits, Safer recruitment trained
In Attendance:			
Mrs C Roberts			Principal, Safer recruitment trained, Child Protection, Children and Young People in Care
Mrs A Dunabin			Clerk to Governors

1. Apologies

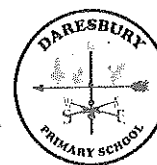
Apologies had been received and were accepted from Mrs Robinson and Mrs Watts. Retrospective apologies were received from Mr Mackenzie.

2. Declaration of pecuniary interests.

Mr Pocock declared his relationship to Mrs Pocock, manager of Moore pre-school.

Mrs Stewart's husband works at the Heath.

Mrs Zuger is on the committee of Moore pre-school.



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3. Membership

There is still a vacancy for a Trust Governor. A number of terms of office are due to end on 31 August 2020. The Principal will speak to the MAT secretary to establish a way to manage this.

4. Feedback from the MAT Board

The Chair reported that David Donnelly had attended the Finance, Personnel and Premises committee meeting on 6 February to discuss the budget. The Principal had attended an 'awayday' with other school Principals working on Vision and Values for the Trust and there is another meeting with the Trust board to discuss the outcome. Hopefully the outcome of this will be agreed Vision and Values for the Trust. Potential re-branding is being considered. The MAT is appointing some MAT level personnel currently identified in the Ofsted summary evaluation. The money for these appointments has come from the EFSA.

It is anticipated that the school could be inspected during this academic year. The Principal has been to Bruche school to watch a deep dive into reading. As a result of this the Principal and the Deputy will be refurbishing the room currently used as a library on 2 March and it will become a music and intervention room. Books will be moved into classrooms if appropriate and old books will be sent to schools in South Africa.

5. Minutes of the meeting held on 7 November 2019.

The minutes were agreed and signed by Mr Pocock (Chair of Governors).

6. Matters Arising

Item 8: the new curriculum from the MAT is still outstanding and Governors have attended safeguarding training.

7. Chair's Action

Nothing to record.

8. Committee reports and/or reports from Governors with special responsibilities

<i>Safeguarding</i>	<i>16 January 2020</i>
<i>Teaching and Learning</i>	<i>30 January 2020</i>
<i>Finance, Personnel & Premises</i>	<i>6 February 2020</i>

Safeguarding – Mrs Grimes confirmed that she would attend meetings of this committee if required for a quorum.

Work has been completed over the holidays and the KS1 floor has been replaced. The flags at the front of the building remain uneven and a complaint has been raised with the contractors. A door has fallen off in KS1. The fridge has not been removed and the shed roofs are still leaking.

The Principal is trying to access more relevant safeguarding training for Governors which focuses on the Governors' role.

The Principal has attended L3 safeguarding training.

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Teaching and learning – The MAT held a Pupil Premium conference and the Principal updated Governors. Progress of children in the school is good.

Finance, Personnel and Premises – The Chair of the committee reported that it was a positive meeting and there are good signs for the future. The LA has moved towards the National Funding Formula and Daresbury could be between £50k and £80k better off in the next financial year; this was not confirmed in the meeting. This will allow the school to standstill in terms of staffing. The budget should be confirmed by April. Progress on the new classroom was reported, the Chair of Governors had looked at the Travel Plan and an updated and improved Travel Plan will be available by 4 March 2020. Hopefully, the decision on the planning application will be available at the end of March 2020.

9. Monitor School Development Plan

This has been circulated to governors; it has been RAG rated, looked at in committee and staff have looked at the action plans.

10. Finance

The current net deficit is £11k, the budget assumed that the school would be £23k in deficit so the picture for the year end is better. Costs are being managed as planned. Income has improved; there has been an additional £5k of Pupil Premium funding, £4k SEND funding and £4k School Direct funding.

11. Safeguarding

An incident occurred today linked to a traffic survey for the Travel Plan (item 8 refers) and all the procedures worked well.

12. Policies

- *Charging and Remissions*

RESOLVED: that, the policy was approved by the Governing Board

13. Reports

i. School Status Report

The content of the report in this new format has been discussed with the MAT CEO who felt that the information it contained was more relevant.

Q: Did it give you more time?

A: Not this time but in future the MAT will populate it and then it will take less time.

Q: What about all the reds on the school data?

A: This is historical data and for Ofsted there are no case studies. The year's Y6 is a different cohort. There are a lot of things in place to support the children. The children are getting experience in exam techniques and conditions. A volunteer is coming in to work with the greater depth children in maths. We have looked at question level analysis from last year's test and have identified the weaknesses. We are targeting greater depth children as well as those not secure at expected.

Q: I see that Numicon is being used as an additional resource to support White Rose?

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A: Numicon is far too wordy, the books are good and support other things, some other elements of it are good. It is a valuable resource, but the planning aspect is cumbersome. The maths resources come from a range of different sources. This conclusion was arrived at by all the staff.

ii. NLE Report

The content of this report was reported at the Teaching and Learning committee. The Principal has attended the proposed deep dive in reading. The Deputy has looked into Trello for staff to use. So, the next steps from the report have been addressed. The Principal is confident about a lot of the subject areas.

14. Governor Training & Visits

All Governors have completed safeguarding training.

15. Review the School's Equality Information and Objectives

The single Equality policy is on the school website.

16. Date and Time of Next Meetings

Summer Term Thursday, 4 June and Thursday, 9 July 2020 at 17.30

17. Governor Impact

Governors have:

- Questioned, challenged and supported SLT
- Attended safeguarding training
- Monitored the growth of the school by monitoring the budget and chasing the planning application
- Continued to challenge to ensure a high level of the quality of education in the school

18. AOB

Coronavirus updates are being received on a daily basis from Public Health England, the Department of Education and the MAT and advice is shared with parents. The importance of basic hygiene is stressed. If the school has to close parents will be directed to online resources for their children.

Governors approved the Halton Inclusion Charter.

Mr M Pocock, Chair of Governors, Daresbury Primary School

Signed by email.....Date 13 July 2020