

# School Admission Appeals Timetable

## IN-YEAR TRANSFER APPLICATIONS

Appeals for children refused a place at a preferred school as a result of an in year transfer application should be heard within 30 school days of the appeal being lodged where possible.

## SEPTEMBER 2021 ENTRY

Appeals for children refused a place at a preferred school for admission to Year 7 or Reception class in September 2021 will be heard according to the following timetable:

**Secondary Appeals:** Appeals received by the **deadline of 26<sup>th</sup> March 2021** should be heard within 40 school days. Appeals received after this deadline may not be heard within this block of appeals, but should be heard within 30 school days of the appeal being lodged where possible. Appeals are normally heard throughout May.

**Primary Appeals:** Appeals received by the **deadline of 16<sup>th</sup> May 2021** should be heard within 40 school days. Appeals received after this deadline may not be heard within this block of appeals, but should be heard within 30 school days of the appeal being lodged where possible. Appeals are normally heard throughout June and July.

Parents/carers will be notified of their appeal date at least 10 school days before the hearing.

A copy of the school's statement of case will be sent to each parent/carer at least seven working days before the hearing.

Any additional evidence parents/carers wish to submit in support of their appeal must be sent to the clerk at least 5 working days before the hearing. Any evidence not submitted by this deadline might not be considered by the independent appeal panel.

Please visit the follow page as school follows Halton's procedures regarding appeals

<https://www3.halton.gov.uk/Pages/EducationandFamilies/Schools/Appeals.aspx>: